**Complaint against Fellow Childminder**

If we have concerns about another member of staff:

If a fellow member of staff has concerns regarding a co-worker or has safeguarding concerns about a childminder assistant towards a child or vice versa. Then we are to follow the below procedure to protect the child and ourselves:

• If we witness an incident, then all details need to be recorded (what happened, time, and date)

• Raise our concerns with the fellow childminder and inform them of our concerns.

• If our concerns are too serious to discuss with each other or cause disagreement we are liable to put our personal relationship to one side and to prioritise protection of the child.

We would firstly ensure that all our concerns are documented, and then take our concerns to the duty social worker to investigate, contact details are found on our flow chart.

It is our role and responsibility as childminders to keep children safe and we are obliged to inform the local authorities if we have any safeguarding concerns regarding any of the children, families, each other and so on.

By not reporting serious concerns we would be breaking our terms of registration by not protecting a child.

Updated 1/3/19